

# Technical Assistance Proposal

**Requesting Organization:** \_\_\_\_\_

**Contact person:** \_\_\_\_\_

**Contact information:** \_\_\_\_\_

Mail address City Zip

**Phone:** (\_\_\_\_) \_\_\_\_\_ **Fax:** (\_\_\_\_) \_\_\_\_\_

**e-mail:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

## **Work Plan:**

**Environment:** Where will the initial technical training take place?

**Partners:** Who are pilot service learners, who are pilot service group?

Who will work on the sustaining team? What are their qualifications and relationship to the target population(s). Does anyone on your team have experience with alternative assessment for students with disabilities?

**Portfolio assessment?**

**History:** What is the current service learning experience of the school or school system with which you propose to collaborate? What is the infrastructure of the current service learning program?

**Lead Teacher:**

**School:**

**Project Name:**

**Need – Why this project is needed in your community:**

**Purpose – How this plan will help:**

**Participation - Who will help; what will they do?**

**Students:**

**Teachers:**

**Other adults:**

**Organizations or groups:** Please include a list of potential sources of letters of support from school administration, service groups, other potential partners.

**Outcomes - What we expect will happen as a result of our work:**

**How will we check our outcomes – What evidence will we collect and how will we use it:**

**Resources – What we need to get the job done.**

**What dates are you considering for a technical assist visit?**